



Village of Cold Spring

Special Board for a Comprehensive Plan/ Local Waterfront Revitalization Plan

Public Meeting (Workshop) Consultant Interviews

November 19, 2009 – 7:30 PM

Cold Spring Fire House – 154 Main Street

ATTENDING

Michael Armstrong (Chair) Anne Impellizzeri (Vice-Chair) Members: Joseph Barbaro, Cathryn Fadde, Michael Reisman, Tom Rolston and Catharine J. Square **Absent:** Marshall Mermell

The Chair called the meeting to order at 7:33 PM.

REMARKS FROM CHAIR

- Armstrong talked about having an Agreement for the selected consultant to sign prior to the December 10 meeting. He also updated members on assemblage of reports and minutes by Square. Impellizzeri looking into making an application for extension of the LWRP grant period.

TREASURER REPORT

- Fadde reminded members to submit timesheets
- Volunteer hour calculations (Impellizzeri, based on flat rate of \$15.00 per hour for General Volunteer time, since so far she doesn't believe there have been any time sheets for specialized volunteer work at higher rates according to the State contract.)
- Went over Special Board expenditures
- Armstrong, need an Actual Special Board budget (planning for expenditures)

MAPPING

- Impellizzeri, mapping consultant agreement will be cancelled. Impellizzeri in process of writing a letter to Glenn Watson for his signature confirming the cancellation.

CONSULTANT SELECTION RATIFICATION

Phillips Preiss Shapiro Associates (PPSA) was disqualified from the selection process due to late submission of their written samples and was replaced with the next proposer in line, which was the 5th ranked proposer, Fraser and Associates.



Motion was made by Rolston to ratify the substitution of the disqualified candidate, Phillips Preiss Shapiro with Fraser and Associates. Reisman seconded the Motion. Motion was accepted.

ADJOURNMENT OF PUBLIC MEETING

- Reisman made a Motion to adjourn public portion of the meeting. Barbaro seconded Motion. The public portion of the meeting was adjourned at 8:42 PM and went into Executive Session to discuss selection of consultant.

EXECUTIVE SESSION TO DISCUSS FINAL CONSULTANT SELECTION

PUBLIC MEETING WAS RECONVENED AT 9:45 PM – FINAL CONSULTANT SELECTION

- Greenplan was selected as the Consultant for the LWRP to be recommended to the Village Board.
- Motion was made by Rolston to submit the final consultant recommendation, Greenplan, to the Village Board for review and approval. Fadde seconded the Motion. Motion was accepted. Square abstained.

THE PUBLIC MEETING WAS ADJOURNED AT 10:05 PM

Michael Armstrong, Chair

12/3/2009

Date